The FSD is a national service resource for scientific research and teaching funded by the Ministry of Education and Culture. The FSD archives digital research data from Finland and abroad and disseminates it for research, teaching and learning purposes.

The Records Management and Archive Formation Plan is the highest-ranking directive concerning FSD’s operations and services. It is supplemented by an internal handbook. The Plan functions as a tool for planning and managing the life cycle of archived data and other recorded information.

The Archives Formation Plan (AFP) has been in effect since 1 January 2010 and, where applicable, retroactively from 1 January 1999. The Plan is reviewed annually by the FSD AFP Working Group. The Plan and its appendices are stored permanently only in electronic format.

Security and Privacy Measures and Responsibilities
- Privacy Notice
- Information System Descriptions
- List of documents and files produced
- Recommended formats

Data Acquisition and Selection
- Qualitative criteria
- Technical criteria
- Legislative criteria
- Other criteria

Work Processes
- Depositing, processing and disseminating data for reuse
- Data Curation

IT Service Development and Maintenance

The FSD: http://www.fsd.uta.fi/
Aila Data Service: https://services.fsd.uta.fi/?lang=en
1 The AFP: http://www.fsd.uta.fi/en/organisation/documents/AMS/

In accordance with the TIIPII Operational Database

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