

DMPonline at the University of Manchester

Rosie Higman, Research Services Librarian

 @RosieHLib

9th April 2019



A low-angle photograph of the University of Manchester's main building, a grand Gothic Revival structure made of light-colored stone. The image shows multiple levels of arched windows, some with blue stained glass, and a prominent stone balcony with a decorative balustrade. The name 'UNIVERSITY OF MANCHESTER' is inscribed in large, white, serif capital letters across the balcony. In the top left corner, there is a purple rectangular logo with the text 'MANCHESTER' in white and '1824' in yellow below it. A semi-transparent white box in the center-left contains three lines of bold white text.

MANCHESTER
1824

The University of Manchester

3,625 research students

6,685 research and academic staff

£331m research funding

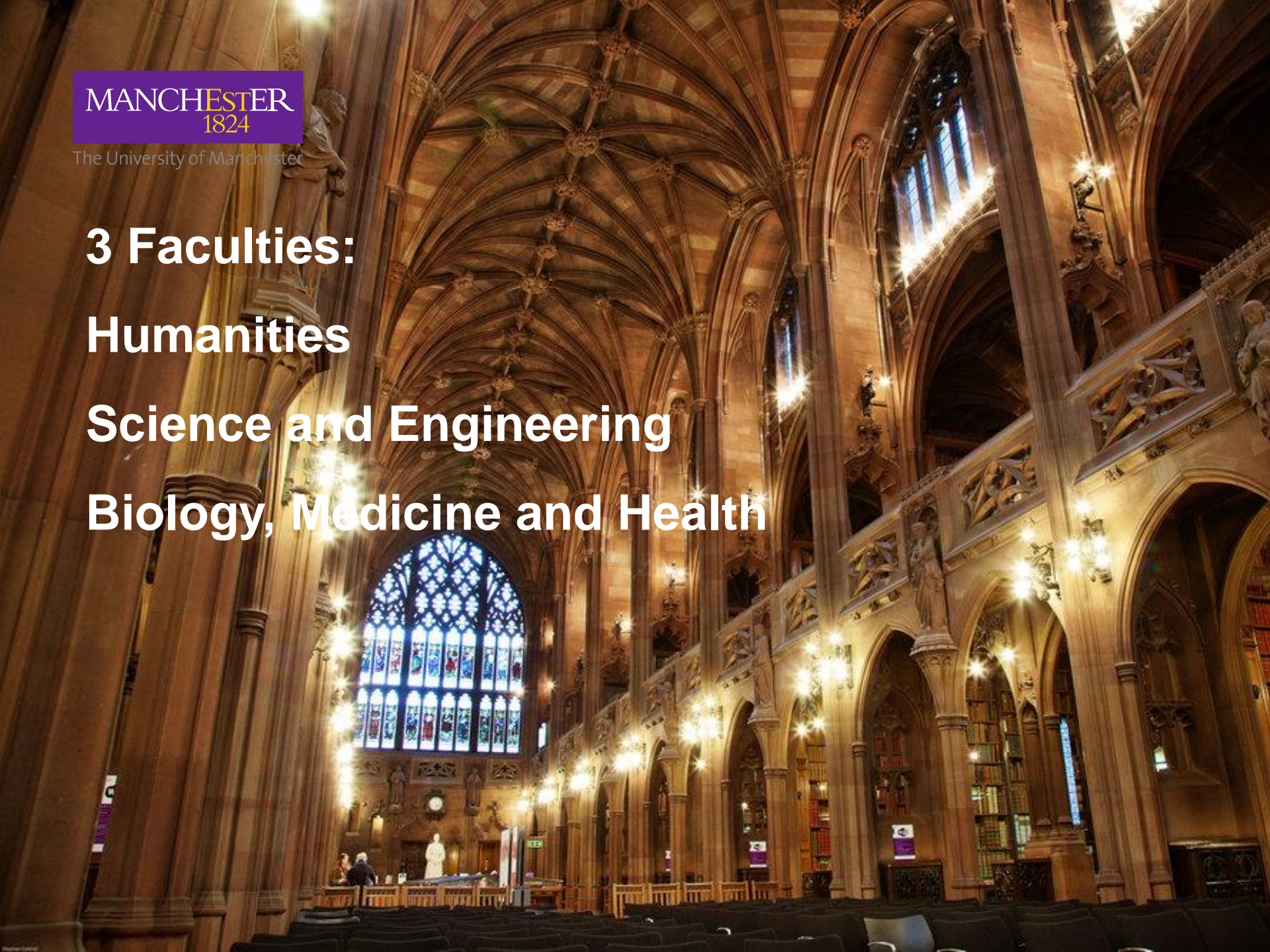
UNIVERSITY OF MANCHESTER

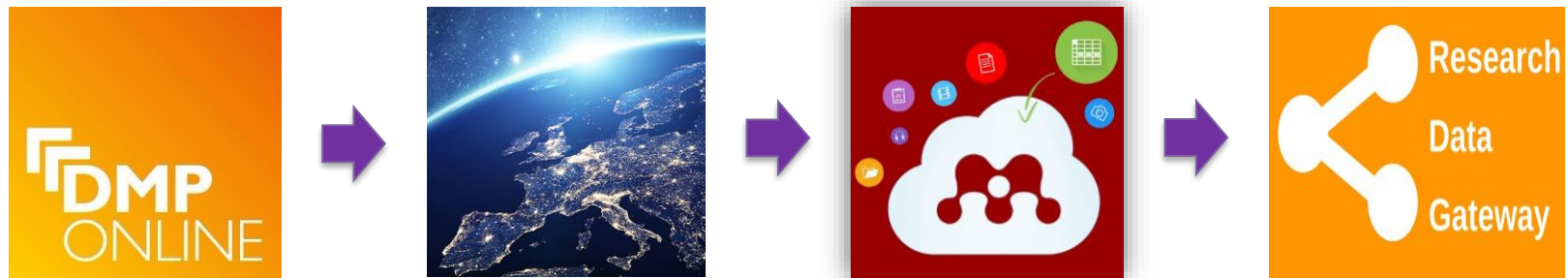
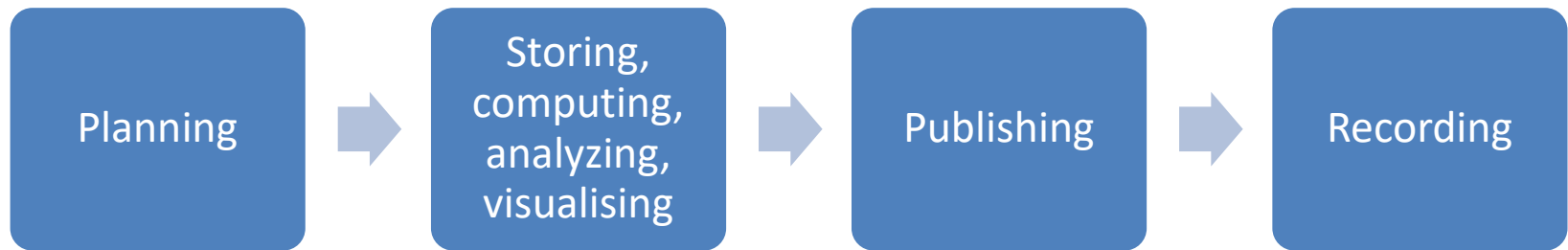
3 Faculties:

Humanities

Science and Engineering

Biology, Medicine and Health





Data management plans at Manchester

- Mandatory for every research project
- ~60% Compliance with this policy
- Aiming to use as:
 - Educational tool
 - Asset register for GDPR
 - Contact point for starting conversations with researchers

Changing how researchers write DMPs

Site Actions

Browse

Page

MANCHESTER 1824

Research Data Management Planning > Site Pages > Default

Use this library to create and store pages on this site.

Home

DMP

View DMPs

Create DMP

My Template DMPs

View Templates

Using The DMP Tool

Quick Reference

Video Help

Contact Us

Outline Data Management Plan

- Proposal title:**
- Is the project already funded?**

☐ Yes
 ☐ No
- Will the project make use of data (please select all that apply)?**

For guidance, see the RDM Service FAQ entry for "[What is research data...](#)" and then consider what research outputs would be created. If the output is a report, review, or similar, then this is data that needs to be managed.

If you have any further questions, then please [contact the RDM Service](#).

☐ Acquire new data
 ☐ Re-use existing data (please list below)
 ☐ Not acquire or re-use data (please provide details)
- Where will the data be stored and backed-up during the project lifetime?**

For guidance on University of Manchester Research Data Storage see <http://www.rds.itservices.manchester.ac.uk>.

A searchable registry of research data repositories is available at re3data.org.

For detailed advice on where to deposit data, see: Whyte, A. (2015). '[Where to keep research data: DCC checklist for evaluating data repositories](#)' v.1 Edinburgh: Digital Curation Centre.

☐ University of Manchester Research Data Storage
 ☐ Other repository or storage system

Save


Lock


Export



Delete

Create A Copy

Changing how researchers write DMPs

 [My Dashboard](#) [Create plans](#) [Reference](#) [Help](#)


The University of Manchester

 [Research Data Management at the University of Manchester](#)
 [Research Data Management service team](#)

My research project

[Project Details](#) [Plan overview](#) [Write Plan](#) [Share](#) [Download](#)

[expand all](#) | [collapse all](#) 0/31 answered

[Manchester Data Management Outline \(0 / 16\)](#)

[Project details \(0 / 2\)](#)

[Responsibilities and Resources \(0 / 2\)](#)

Manchester Data Management Outline

- Internal questions
- Inform service provision
- Manage risk (GDPR!)
- Tick-box or short answer
- Themes:
 - Funder
 - Collaboration or single-institution project
 - Whether data will be created or re-used
 - Storage
 - Retention
 - Levels of data sensitivity
 - Handling of sensitive data
 - Data custodian

Data management planning process

Researcher
writes DMP

Behind the scenes – outline check



Wed 01/08/2018 00:05

notifications@rdmp.library.manchester.ac.uk

DMP Online - New Data Management Plans (2018-07-31)

To Thomas Higgins; UML Research Data

Follow up. Completed on 01 August 2018.

12 Data Management Plans created on 2018-07-31

ID	Template	Name	
29904	University of Manchester Generic Template	Susan Kimber	ATTC networking grant Innovate
29887	University of Manchester Generic Template	Prof Darren Ashcroft	EXAMINING TREATMENT PATTERNS OF EVENTS AND THE ASSOCIATED ECONO
29886	University of Manchester Generic Template	Hayley Gorton	EXAMINING TREATMENT PATTERNS OF EVENTS AND THE ASSOCIATED ECONO
29902	EPSRC Data Management Plan	Caroline Jay	Brazil Breathing
29909	University of Manchester Generic Template	Anke Bernau	Durer's Curious Knots
29891	University of Manchester Generic Template	Hannah Haycox	Integration policy and practice: The experience
29883	EPSRC Data Management Plan	Ram Krishna	EPSRC Postdoctoral Fellowship in Innovative

Behind the scenes – outline check

My AHRC research project - TEST

Project Details

Plan overview

Write Plan

Share

Download

expand all | collapse all

0/32 answered

Manchester Data Management Outline (0 / 16)

+

Data Summary (0 / 1)

+

Data Collection (0 / 1)

+

Short-term Data Storage (0 / 2)

+

Long-term Data Storage (0 / 4)

+

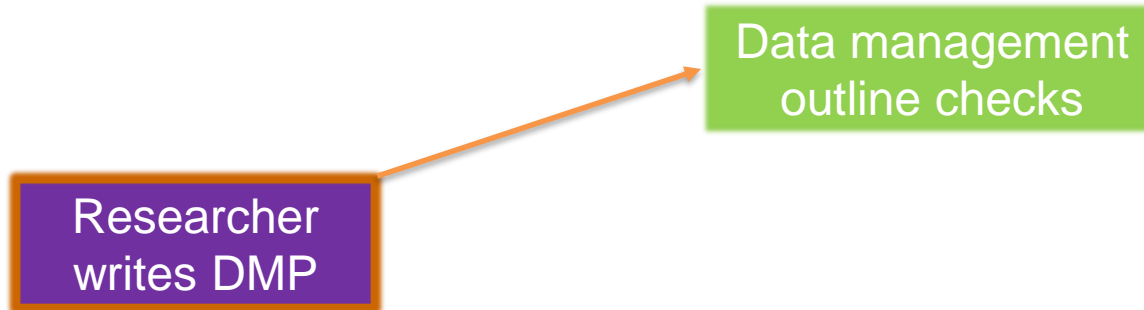
Data Sharing (0 / 6)

+

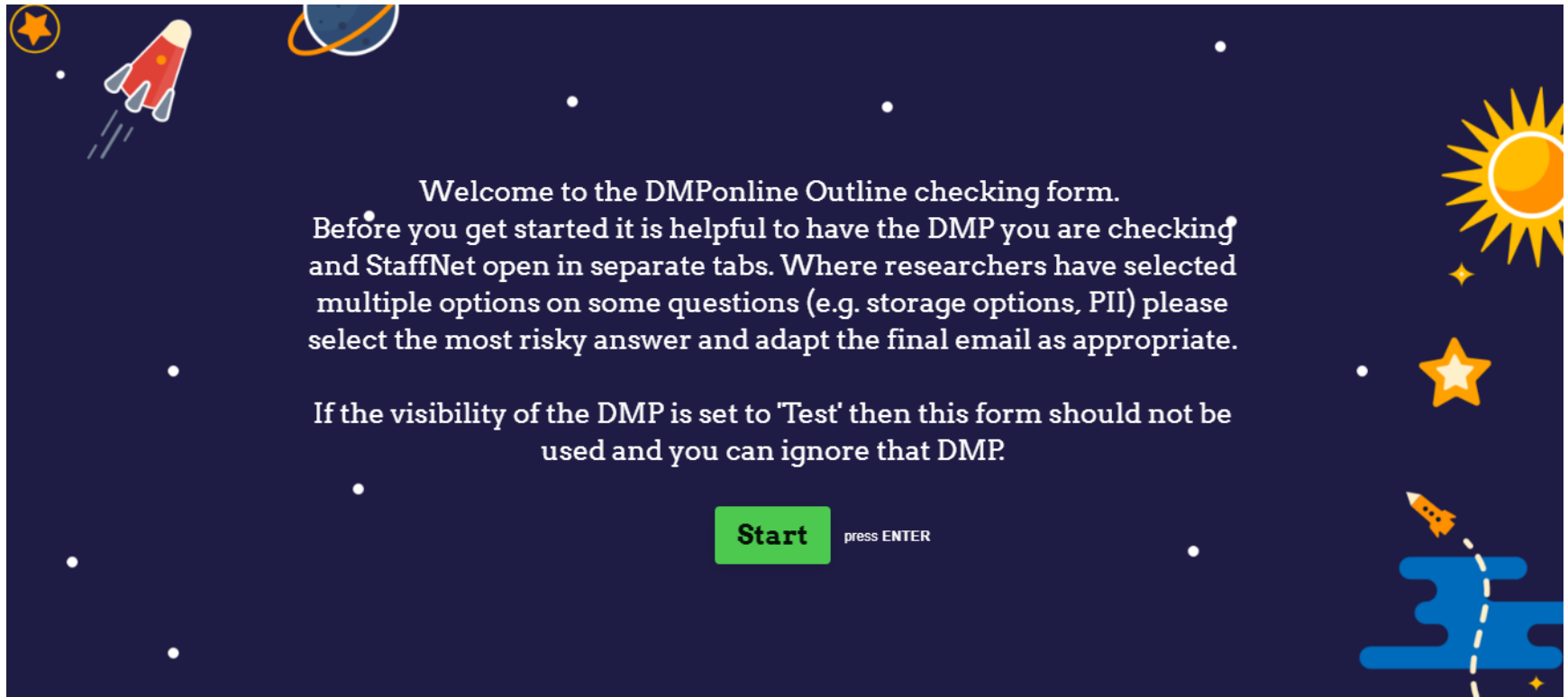
Ethical and Legal Considerations (0 / 2)

+

Data management planning process



Behind the scenes - DMP outline check



Behind the scenes – feedback email



Mon 08/04/2019 12:02

UML Research Data

Data Management Outline -

To



Cc



Information Governance; 'RIT-researchdata@listserv.manchester.ac.uk'

Dear

Thank you for completing the Manchester Data Management Outline questions. We recommend researchers use the University of Manchester's Research Data Storage (RDS) v

- robust, managed, secure, replicated storage,
- up to 8TB of (replicated) storage for each research project, free at the point of use.

To learn more about RDS, see:

- RDS Service introduction: <http://www.rds.itservices.manchester.ac.uk/>
- RDS request form: <http://remedy.manchester.ac.uk/cgi-bin/sr.cgi?scid=142>

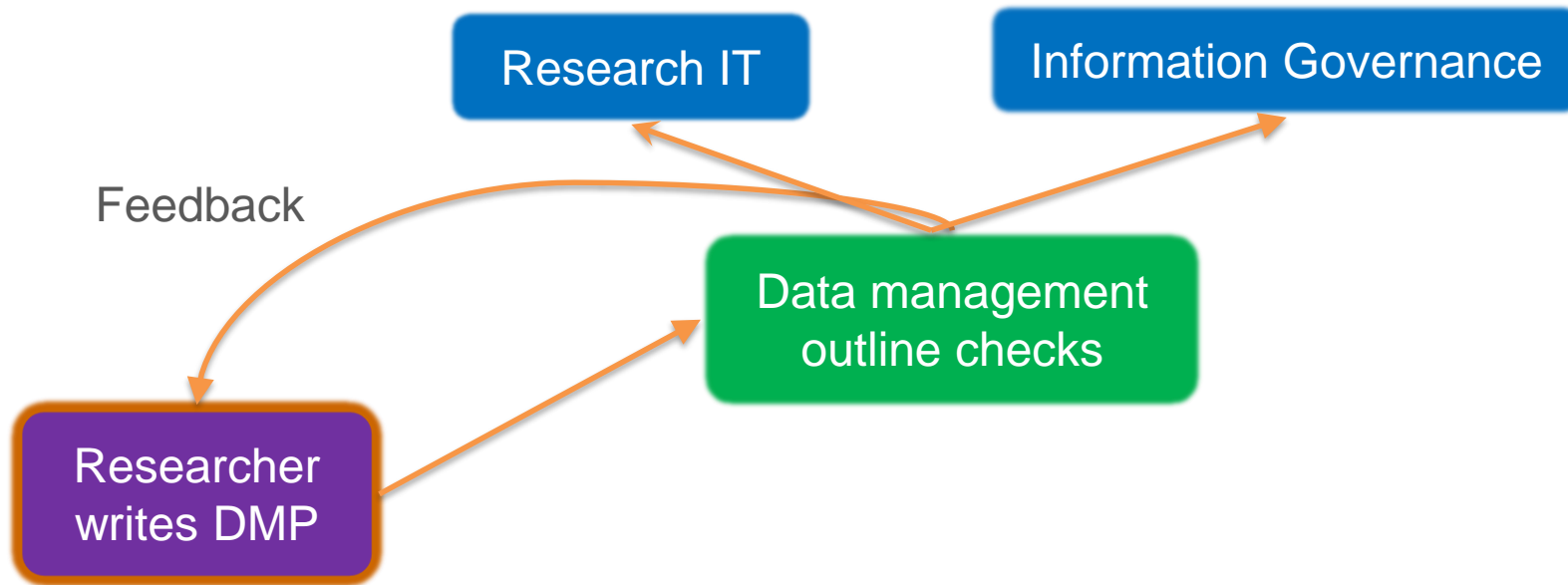
As your project involves the collection of personal information, there may be further considerations that fall under the General Data Protection Regulation. For more information see <http://www.staffnet.manchester.ac.uk/gdpr/> or contact information.governance@manchester.ac.uk. We have referred your data management plan to the Information Governance team for possible GDPR concerns.

For Information Governance: <https://dmponline.dcc.ac.uk/plans/39093>

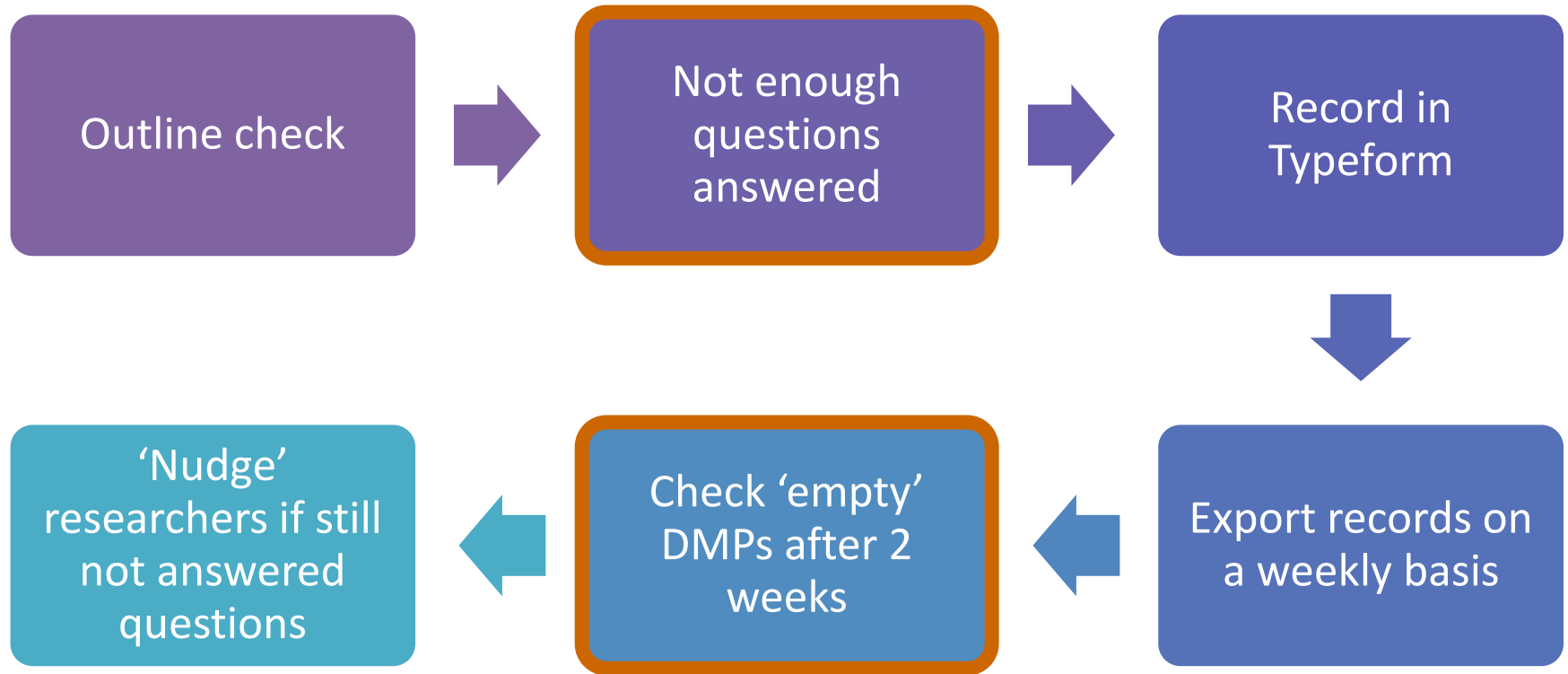
If you are applying for ethics approval then please attach a copy of this email and any conversations you have with information governance about this project to your DMP application form.

Your DMP number is the five-digit number at the end of the URL of your plan (e.g. <https://dmponline.dcc.ac.uk/plans/99999>) when you are in the 'Project details' tab.

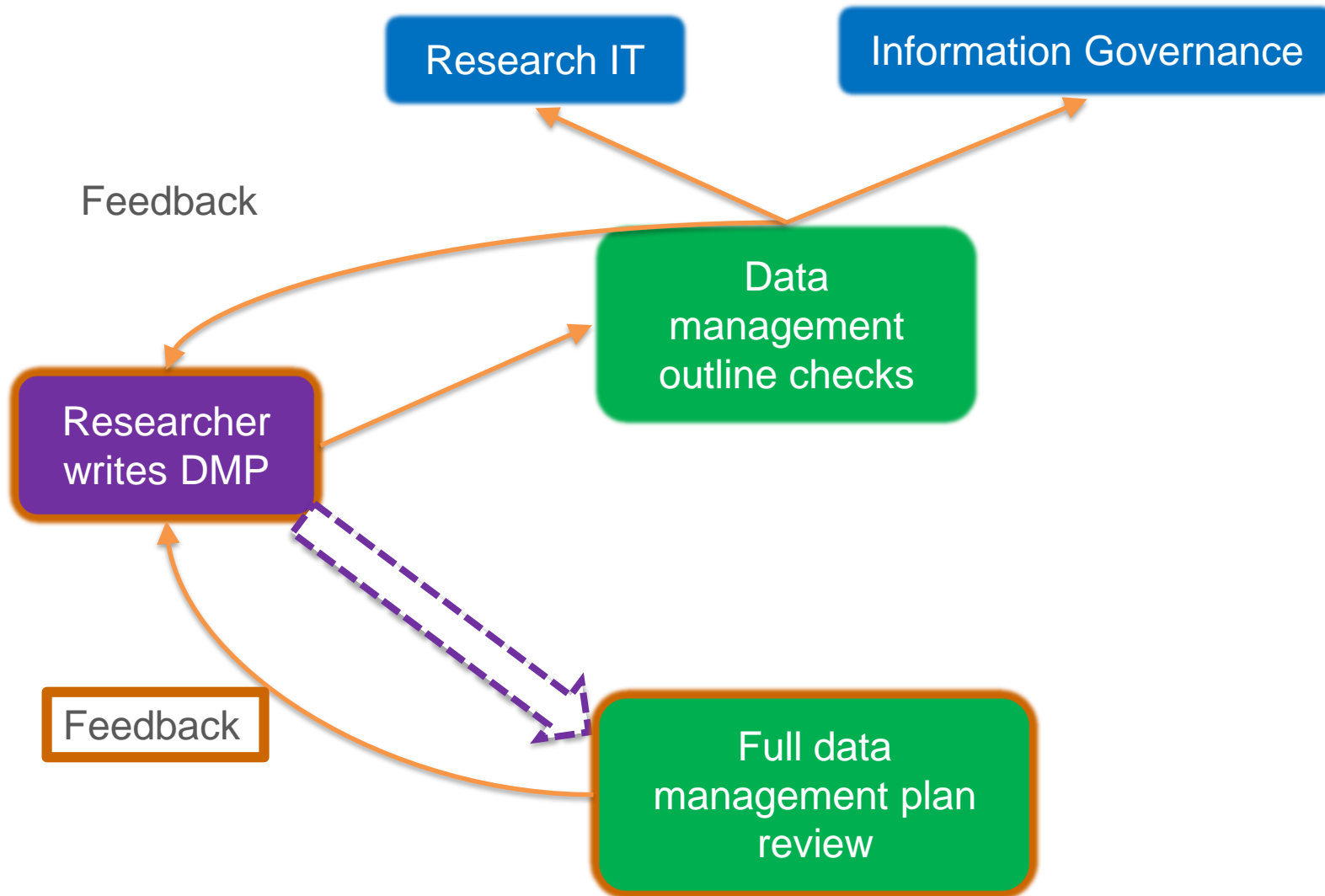
Data management planning process



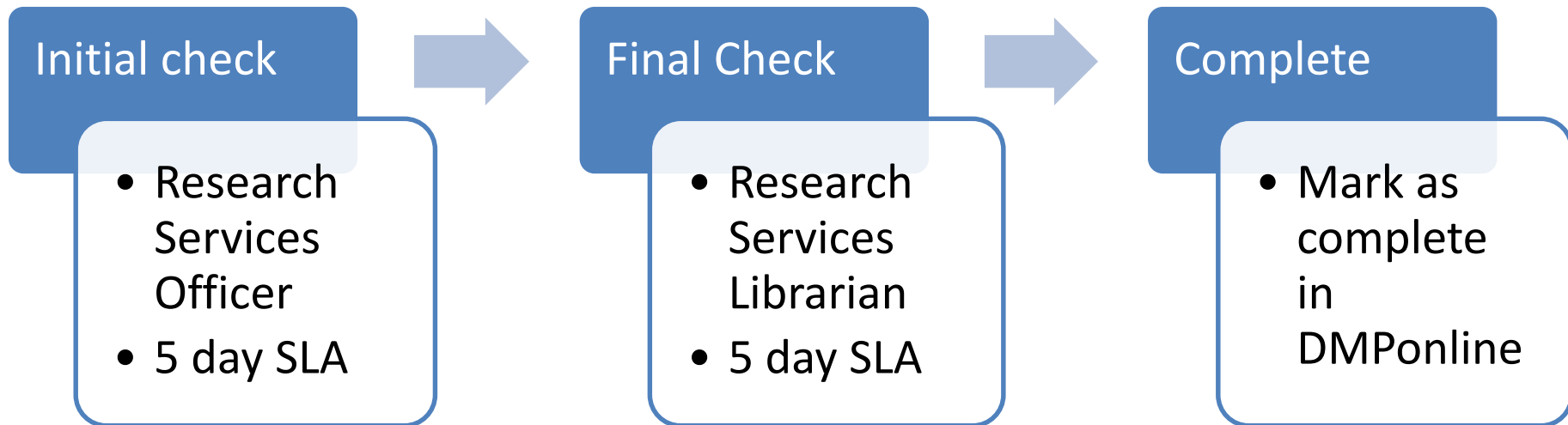
Behind the scenes - Chasing DMPs



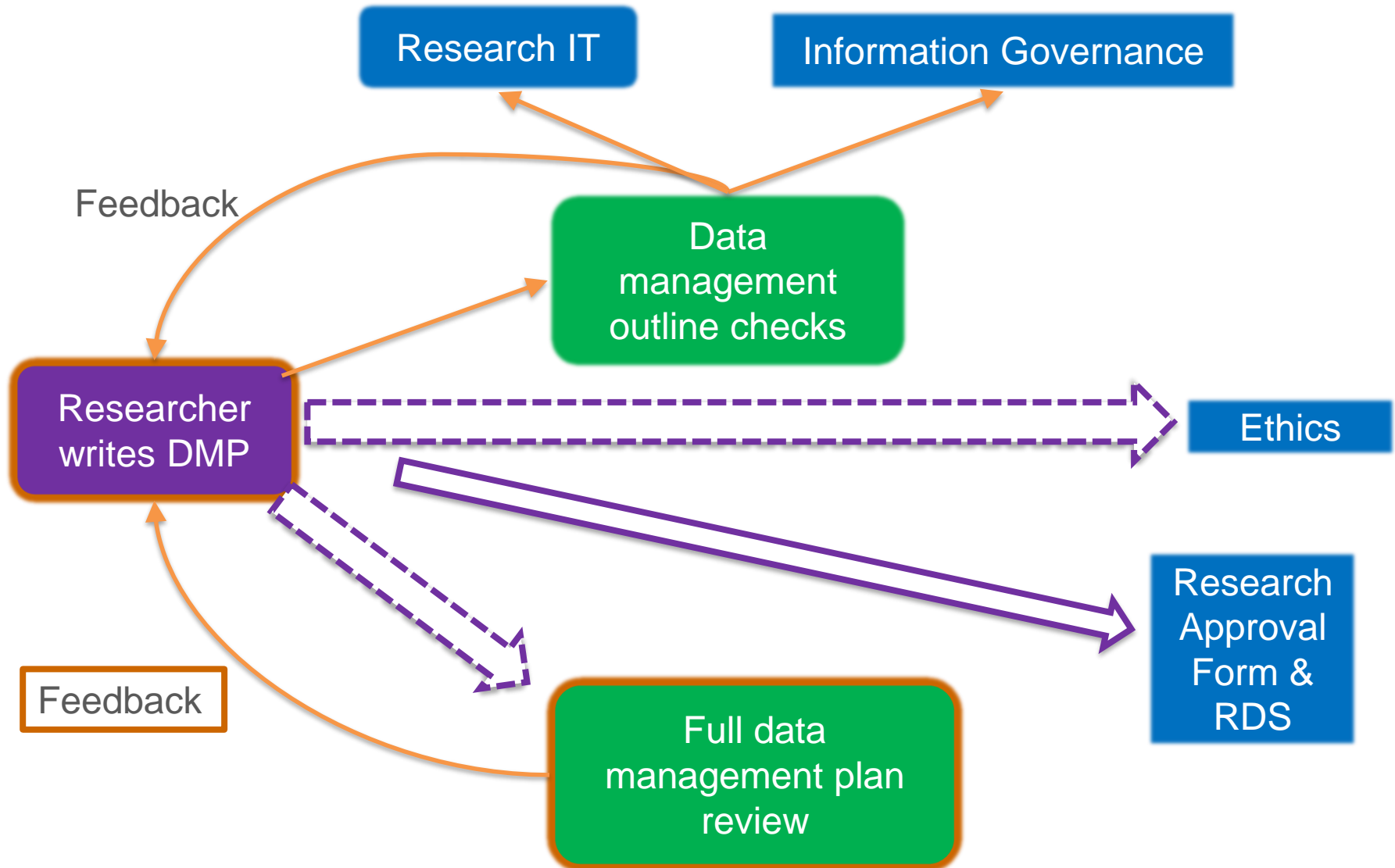
Data management planning process



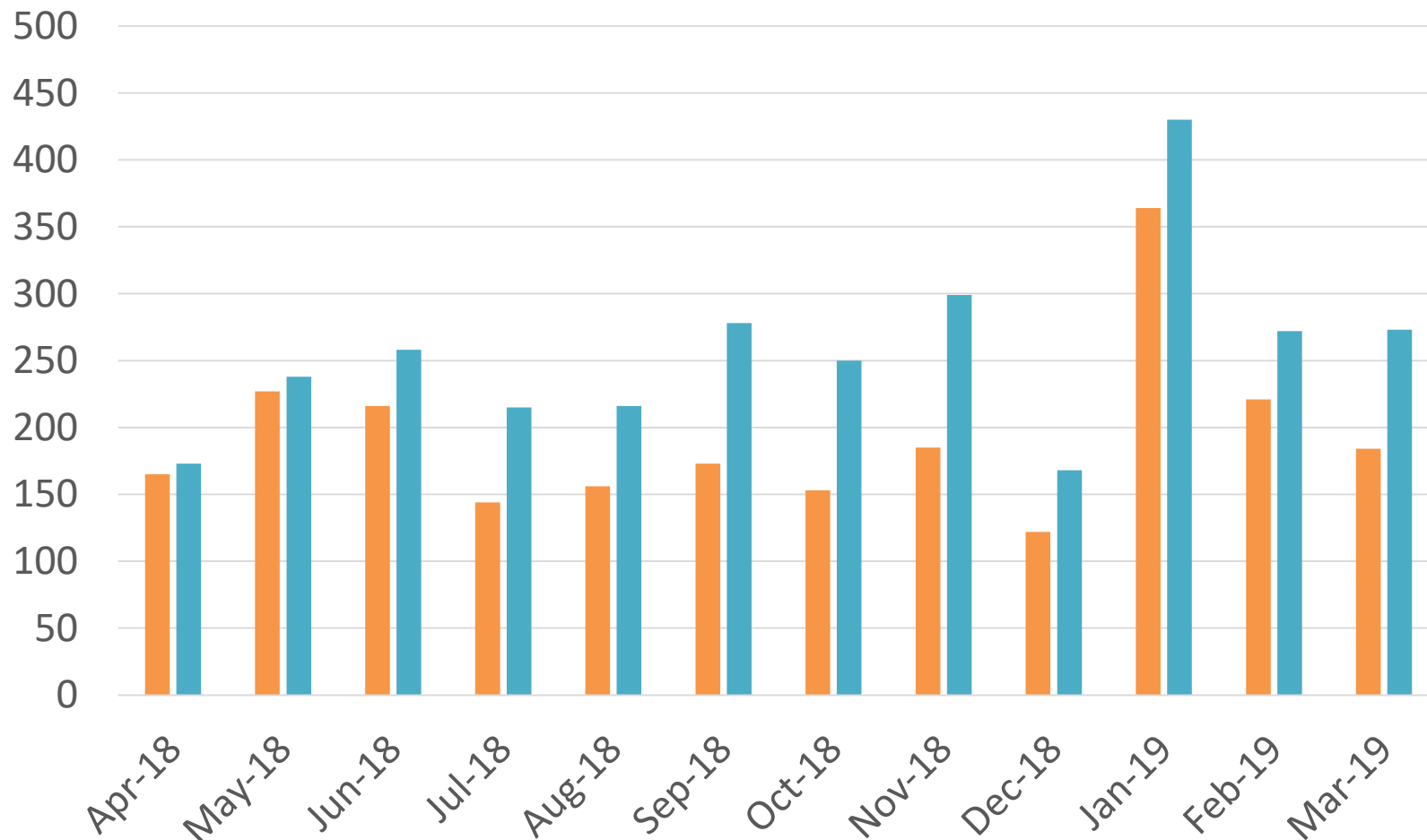
Behind the scenes – full review process



Data management planning process



DMPonline at the University of Manchester



Future work

- Customised homepage
- Rationalising internal questions
 - Would like to add conditional questions to make this easier
- Making process more flexible
 - NIHR and H2020 causing particular issues
- Compliance checking
- Better integration with Pure

DMPonline at the University of Manchester

Thank you for listening!

Contact:

rosie.higman@manchester.ac.uk

researchdata@manchester.ac.uk



@RosieHLib

@UoMLibResearch

With thanks to:

Helen Dobson, Chris Gibson, Tom Higgins, Jessica Naphthine-Hodgkinson, Mary McDerby, Laurence King, Cath Barrow, Lynne McCrae, April Lockyer & Hannah Pope