

## University of Leeds Research Data Management Policy

### The management of Research Data reflects our:

- commitment to research excellence
  - recognition of our duty to our funders
  - appreciation of the value of our data - to us and to others
1. [Research data](#) will be managed to [agreed standards](#) throughout the [research data lifecycle](#) and according to [funder requirements](#).
  2. Responsibility for research data management during any research project or programme lies with [responsible owners](#) such as Principal Investigators (PIs).
  3. The University is responsible for the provision of [training](#), support and advice on research data management.
  4. In addition to any specific funder requirements a [data management plan](#) must be created for each proposed research project or funding application to allow [costing and infrastructure planning](#). Once the project is approved the data management plan should be updated and explicitly address the [capture](#), management, [integrity, confidentiality](#), preservation, [sharing and publication of research data](#). Data management plans should take account of and ensure compliance with [relevant legislative frameworks](#) which may limit public access to the data (for example, in the areas of data protection, intellectual property and human rights).
  5. Where possible, researchers should seek to recover the [direct costs of managing research data](#) generated by projects from the research funder.
  6. The PI should ensure that all relevant research data are [offered and assessed for deposit and preservation](#) in an [appropriate University, national or international data service or domain repository](#), unless specified otherwise in the data management plan.
  7. Any publication with supporting data in a repository will include [a statement about access to that data](#), which adheres to [data citation principles](#).
  8. Data should not be deposited with any organisation that does not commit to its access and availability for re-use, unless this is a condition of the project funding or arising from other requirements.
  9. [Non-digital data assets](#) or digital data held outside the [University of Leeds data repository](#) will be recorded in the University of Leeds data registry.
  10. [Research and Innovation Board](#) will be responsible for reviewing and updating the policy.

### The University recognises the following benefits of implementing this policy:

- a) support for the re-use of data
- b) recognises publicly funded data are a public good, of value for current and future generations
- c) improved data integrity, security and access management
- d) opportunities for further research collaboration
- e) improved research reproducibility and validation
- f) further development of research skills
- g) the ability to cite data as a publication
- h) improved institutional research reputation
- i) improved relationship with research funders

This plan is in effect from June 2015.

#### • Our Awards

- 
- 
-